

Tutor-Learner Two Month Report

Please return to LVA-RV, 5002 Williamson Rd. 2A, Roanoke VA 24012

Tutor:	Learner:
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Month:	Jan/Feb	Mar/Apr	May/June	Jul/Aug	Sept/Oct	Nov/Dec	200__
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Hours

Tutoring	<input type="text"/>	Preparation	<input type="text"/>	Travel	<input type="text"/>	Other	<input type="text"/>
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Meeting

Site	<input type="text"/>	Days & Times	<input type="text"/>
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Specific Long-term Goal(s) Worked Toward This Period

	Date Set:

Specific and Measurable Short-term Goals Set , Met, or Continued This Period

Goal One:	
Date Set:	Date Met:
Goal Two:	
Date Set:	Date Met:
Goal Three:	
Date Set:	Date Met:

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Specific and Measurable Short-term Goals Set , Met, or Continued This Period (Continued)

Goal Four:	
Date Set:	Date Met:
Please attach additional goals on a separate sheet of paper.	

Specific Long-term Goal(s) Met This Period

	Date Met:

Miscellaneous Achievements (Check all that apply this period)

<input type="checkbox"/> Left public assistance	<input type="checkbox"/> Entered employment
<input type="checkbox"/> Increased involvement in child's education	<input type="checkbox"/> Advanced in employment
<input type="checkbox"/> Increased involvement in child's literacy activities	<input type="checkbox"/> Retained employment
<input type="checkbox"/> Increased involvement in community activities	<input type="checkbox"/> Obtained GED
<input type="checkbox"/> Registered to vote or voted for the first time	<input type="checkbox"/> Entered post-secondary education or training
<input type="checkbox"/> Passed citizenship test	<input type="checkbox"/> Other _____

Tutor & Learner Comments (Optional)

Please attach additional comments on a separate sheet of paper.

Materials Used or Needed (Optional)

Used:	Needed: